

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE
TOWN OF SHAUNAVON HELD TUESDAY, SEPTEMBER 17, 2019
TOWN COUNCIL CHAMBERS
401 THIRD STREET EAST – SHAUNAVON, SK**

ATTENDANCE

Attending: Mayor Grant Greenslade; Councillors Mike Greenlay, Shawn Lingenfelter, Riley Kornfeld, Tyson Skjerven and Garrett Thienes; Chief Administrative Officer Tara Fritz

Regrets: Councillor Kyle Bennett

CALL TO ORDER

Mayor Greenslade called the meeting to order at 7:33 PM.

MINUTES

2019-400 Skjerven - Kornfeld: That Council approves the minutes of the September 3, 2019, regular meeting, as circulated.

CARRIED

DELEGATIONS

2019-401 Greenlay - Thienes: That Council authorizes to hear the delegation of Chris Montgomery of the Canadian Association of Petroleum Producers at 7:34 PM.

CARRIED

Chris Montgomery left the regular council meeting at 7:57 PM.

2019-402 Kornfeld - Lingenfelter: That Council authorizes to hear the delegation of Sergeant Don McPhee of the Shaunavon RCMP Detachment at 7:58 PM

CARRIED

Sergeant Don McPhee left the regular council meeting at 8:31 PM.

FINANCIAL REPORTS

Councillor Greenlay declared a financial interest, as the owner of Leaf and Powder Enterprises Inc., in regards to voucher #15529, for the amount of \$799.20, payable to Leaf and Powder Enterprises Inc. and left the council chambers at 8:32 PM.

2019-403 Thienes - Kornfeld: That Council approves the payment of voucher #15529 in the amount of \$799.20 payable to Leaf and Powder Enterprises Inc.

CARRIED

Councillor Greenlay returned to the council chambers at 8:32 PM.

Mayor Greenslade declared a financial interest, as co-owner of Shaunavon Tire & Alignment Ltd., in regards to voucher #15543, for the amount of \$131.23, payable to Shaunavon Tire and Alignment Ltd. and left the council chambers at 8:32 PM

2019-404 Kornfeld - Skjerven: That Council approves the payment of voucher #15543 in the amount of \$131.23 payable to Shaunavon Tire and Alignment Ltd.

CARRIED

Mayor Greenslade returned to the council chambers at 8:33 PM

2019-405 Greenlay - Kornfeld: That Council approves the payment of the remainder of accounts shown on the attached Schedule "A" in the amount of \$255,889.06, and forms part of these minutes.

CARRIED

2019-406 Kornfeld - Thienes: That Council approves the payment of the Shaunavon and District Fire and Rescue committee's accounts on the attached Schedule "B" in the amount of \$2,686.92 and forms part of these minutes.

CARRIED



2019-407 Thienes - Kornfeld: That Council accepts the August 31, 2019 Town of Shaunavon's Bank Reconciliation and Tax Collection reports as presented, as well as the August 31, 2019, Shaunavon and District Fire and Rescue committee's Bank Reconciliation report as presented.

CARRIED

2019-408 Skjerven - Lingenfelter: That Council accepts the Town of Shaunavon's August 31, 2019 Statement of Financial Activity and the Shaunavon and District Fire and Rescue committee's August 31, 2019 Statement of Financial Activity reports as presented.

CARRIED

MANAGEMENT REPORTS

Chief Administrative Officer Fritz presented the Chief Administrative report and the Director of Operations Report.

2019-409 Kornfeld - Lingenfelter: That Council shall file the Monthly Water Quality report for the month of August 2019 as presented.

CARRIED

NEW BUSINESS

URBAN MUNICIPAL ADMINISTRATORS ASSOCIATION OF SASKATCHEWAN WORKSHOP

2019-410 Greenlay - Skjerven: That Council permits CAO Fritz, Assistant Administrator Potter, and Finance Clerk Illerbrun to attend the Urban Municipal Administrators Association of Saskatchewan's Workshop in Swift Current on October 24, 2019.

CARRIED

DECEMBER 2019 OFFICE CLOSURES

2019-411 Greenlay - Lingenfelter: That Council authorizes the Town Office to be closed from Tuesday, December 24, 2019, at 1:00 PM through to the end of day Friday, December 27, 2019, and that CAO Fritz shall advertise the closure as per the Public Notice Bylaw.

CARRIED

MLDP – HUMAN RESOURCES IN THE MUNICIPAL WORKPLACE WORKSHOP

2019-412 Greenlay - Thienes: That Council authorizes CAO Fritz, Director of Operations Phillips, Director of Wellness and Leisure Dale and Finance Clerk Illerbrun to attend the MLDP – Human Resources in the Municipal Workplace Workshop which is being held in Swift Current on November 27, 2019 at a rate of \$145.00 plus GST per person.

CARRIED

NOVEMBER 16-24, 2019 SASKATCHEWAN MULTICULTURISM WEEK

2019-413 Kornfeld - Thienes: Now, Therefore be it Resolved, that the Multicultural Council of Saskatchewan is committed to promoting, fostering, improving and developing multiculturalism in the economic, cultural and political life of Saskatchewan while working to achieve equality of all residents. The Multicultural Council of Saskatchewan is supported by Saskatchewan Lotteries through SaskCulture. The Town of Shaunavon, in recognition of the benefits and values that multiculturalism provides, does hereby designate the week of November 16-24, 2019 as Saskatchewan Multicultural Week.

CARRIED

SGI LEASE

2019-414 Kornfeld – Thienes: That Council authorizes CAO Fritz to enter into a two-year lease agreement with SGI, to provide the SGI Examiners access to the Grand Coteau Community Room (lower level) at a daily rate of \$40.00. That the lease shall include renewal options.

CARRIED

LOT 3, BLOCK 71, PLAN 10897938 PROPOSED SUBDIVISION

2019-415 Skjerven - Thienes: That Council may consider the proposed subdivision plan for Lot 3, Block 71, Plan 10897938 once received through Community Planning, on the condition that the developer shall assume all financial costs associated with the development including, but not limited to, installation of storm sewers and the proposed street with a minimum street width of at least twenty (20) meters.

CARRIED

CULTURE DAYS PROCLAMATION

2019-416 Greenlay - Kornfeld: That Council authorizes Mayor Grant Greenslade to proclaim September 27, 28, and 29, 2019 as Culture Days in the Town of Shaunavon.

CARRIED

LOTS 7-9, BLOCK 10, PLAN B3185 LOT CONSOLIDATION

2019-417 Greenlay - Thienes: That Council authorizes that Lots 7-9, Block 10, Plan B3185 may be consolidated in the municipal assessment roll as one parcel, without requiring a building be located on part of each lot as indicated in the policy.

CARRIED

COMMITTEE REPORTS

MAYOR'S REPORT

Mayor Greenslade - Verbal report

PUBLIC WORKS

Councillor Skjerven – Verbal report

2019-418 Kornfeld - Greenlay: That Council accepts the recommendation from the Public Works Committee to purchase a bench and pad to be placed at the Cemetery and adopt the Memorial Bench Program as presented.

CARRIED

2019-419 Kornfeld - Greenlay: That Council accepts the recommendation from the Public Works Committee to immediately replace the three failed (Class 5) hydrants listed in the 2019 Hydrant Inspection Summary Report.

CARRIED

2019-420 Lingenfelter - Greenlay: That Council directs Director of Operations to replace the north side of the cemetery fence with a 4-wire barbed fence.

CARRIED

ADMINISTRATION

No report

EDC

Councillor Greenlay - Verbal report

2019-421 Thienes - Skjerven: That Council accepts the recommendation from the Economic Development Committee to promote the available Commercial Infill lots with 25' frontage at the base price of \$3,000 (\$120.00 per frontage foot).

CARRIED

2019-422 Kornfeld – Thienes: That Council authorizes that the “Marry on the Prairie” event set to take place on Saturday, June 13, 2020, may be held in the Crescent Point Wickenheiser Centre in the event of inclement weather, and that the rental fee shall be waived.

CARRIED

Councillor Thienes declared a conflict, as his spouse is the current Economic Development Officer, and left the regular council meeting at 9:19 PM and returned at 9:22 PM.

2019-423 Greenlay - Skjerven: That Council shall adopt the job description for the Economic Development Officer (EDO) as presented.

CARRIED

2019-424 Skjerven – Greenlay: That Council directs CAO Fritz to actively recruit a full-time Economic Development Officer (EDO).

CARRIED

SOUTHWEST WASTE MANAGEMENT

Councillor Kornfeld – No report

WELLNESS AND LEISURE

Councillor Kornfeld – Verbal report

2019-425 Greenlay – Skjerven: That Council authorizes to extend the regular council meeting until 10:00 PM.

CARRIED

GRAND COTEAU

Councillor Thienes – No report

LOCAL LIBRARY BOARD

Councillor Lingenfelter - Verbal report

PINE CREE PARK

Councillor Thienes – No report

SDFR/EMO

Mayor Greenslade– No report

SWMGC

Mayor Greenslade – Verbal report

SWTPC

No Report

2019-426 Skjerven - Greenlay: That Council accepts all committee reports and the following minutes, as presented:

1. September 5, 2019, Wellness and Leisure Committee meeting Minutes - DRAFT
2. September 9, 2019, Economic Development Committee meeting Minutes – DRAFT
3. September 10, 2019, Public Works Committee meeting Minutes– DRAFT
4. September 11, 2019, Chinook Local Library Board meeting Minutes - VERBALLIZED

CARRIED

CORRESPONDENCE

RICK NICHOLSON – RESIDENTS OF PRAIRIE SKY ESTATES

2019-427 Lingenfelter - Thienes: That Council directs CAO Fritz to respond to the residents of Prairie Sky Estates. CAO Fritz shall acknowledge that their concerns have been heard and will be considered and that the 40,000 square foot off-leash dog park may be relocated.

CARRIED

SHAUNAVON ARTS COUNCIL

2019-428 Kornfeld - Thienes: That Council authorizes to donate \$500.00 to the Shaunavon Arts Council for their 2019-2020 season, on the condition that two complimentary seasons' tickets are provided for Council and/or staff to use.

CARRIED

FILE CORRESPONDENCE

2019-429 Greenlay - Kornfeld: That Council approves that the following correspondence having been read, now be filed:

1. Rhonda Rosenberg – Multiculturalism Council of Saskatchewan
2. Dale MacFarlane – Willmac Enterprises Ltd.
3. Kevin Steinly – Swift Current Watershed Stewards
4. Rick Nicholson – Residents of Prairie Sky Estates
5. Shaunavon Arts Council

CARRIED

IN-CAMERA SESSION

2019-430 Thienes - Kornfeld: That Council meets in an In-Camera session at 9:53 PM.

CARRIED

Attendance: Mayor Greenslade; Councillors Greenlay, Kornfeld, Lingenfelter, Skjerven and Thienes.


Chief Administrative Officer Fritz left the regular council meeting at 9:53 PM and returned at 9:59 PM.

2019-431 Greenlay - Thienes: That Council approves that the In-Camera session is concluded and the regular order of business be resumed at 9:59 PM.
CARRIED

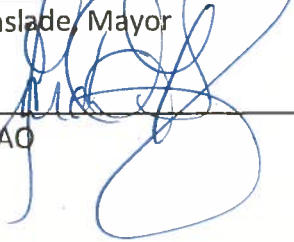
ADJOURN

2019-432 Kornfeld: That Council hereby adjourns the meeting at 10:00 PM.
CARRIED

Date approved October 8, 2019



Grant Greenslade, Mayor



Tara Fritz, CAO