

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE  
TOWN OF SHAUNAVON HELD TUESDAY, SEPTEMBER 18, 2018  
TOWN COUNCIL CHAMBERS**

**ATTENDANCE**

Attending: Mayor Greenslade; Councillors Bennett, Greenlay, Kornfeld, Sachkowski, and Skjerven; Chief Administrative Officer-Tara Fritz and Director of Economic Development and Culture – Joanne Gregoire

Regrets: Councillor Thienes

**CALL TO ORDER**

Mayor Greenslade called the meeting to order at 7:34 PM.

**MINUTES**

2018-382 Greenlay - Skjerven: That Council approve the minutes of the September 4, 2018 regular meeting be approved, as circulated.

CARRIED

**FINANCIAL REPORTS**

Councillor Kornfeld declared financial interest, as owner of Kornfeld Electric, in regards to voucher # 14558, for the amount of \$149.85, as well as voucher # 14548 replacing voucher # 14390 which had a stop payment placed, for the amount of \$56,413.42, both vouchers payable to Kornfeld Electric and left the council chambers at 7:35 PM.

2018-383 Skjerven - Bennett: That Council approves the payment of voucher # 14558 in the amount of \$ \$149.85 and voucher #14548 replacing voucher # 14390 which had a stop payment placed, for the amount of \$56,413.42, both vouchers payable to Kornfeld Electric.

CARRIED

Councillor Kornfeld returned to the council chambers at 7:35 PM.

Councillor Greenlay declared financial interest, as owner of Leaf and Powder Enterprises Inc., in regards to voucher # 14559 for the amount of \$ 37,518.00, payable to Leaf and Powder Enterprises Inc. and left the council chambers at 7:35 PM.

2018-384 Bennett - Kornfeld: That Council approves the payment of voucher # 14559 in the amount of \$ 37,518.00, payable to Leaf and Powder Enterprises Inc.

CARRIED

Councillor Greenlay returned to the council chambers at 7:35 PM.

Mayor Greenslade declared financial interest, as co-owner of Shaunavon Tire and Alignment Ltd., in regards to voucher # 14572 for the amount of \$66.76, payable to Shaunavon Tire and Alignment Ltd. and left the council chambers at 7:36 PM

2018-385 Bennett - Skjerven: That Council approves the payment of voucher #14572 in the amount of \$66.76, payable to Shaunavon Tire and Alignment Ltd.

CARRIED

Mayor Greenslade returned to the council chambers at 7:36 PM.

2018-386 Bennett - Greenlay: That Council approves the payment of the remainder of accounts shown on the attached Schedule "A" in the amount of \$ 80,111.38 and form part of these minutes.

CARRIED

2018-387 Greenlay - Bennett: That Council accepts the August 31, 2018 Town of Shaunavon Bank Reconciliation and Tax Collection reports as presented.

CARRIED

2018-388 Sachkowski - Greenlay: That Council accepts the August 31, 2018 Statement of Financial Activity Reports as presented.

CARRIED

## **HEARING**

CAO Fritz presented the appeal letter received from Nutrien in regards to the September 5, 2018 Order to Remedy issued to Imperial Oil Limited for Lots 13-20, Block 50, Plan H3490 Ext 0.

Skjerven declared a conflict of interest, due to being contacted as a contractor by Nutrien and left the council chambers at 7:43 PM

2018-389 Sachkowski - Bennett: That Council grants Nutrien's request to extend the remedial action date to July 31, 2019 on the Order to Remedy.  
CARRIED

Councillor Skjerven returned to the council chambers at 7:44 PM

## **MANAGEMENT REPORTS**

Director of Economic Development and Culture presented the Director of Economic Development and Culture's report.

Director of Economic Development and Culture left the regular council meeting at 8:08 PM.

Chief Administrative Officer Fritz presented the Chief Administrative Officer report and Director of Operations Report.

2018-390 Bennett – Kornfeld: That Council authorizes that the Town assume all costs, including travel and accommodations, to invite the Town of Shaunavon 2018 retirees Girodat, Smith and Audette to attend the meritorious awards at the 2019 SUMA conference.  
CARRIED

2018-391 Greenlay - Sachkowski: That Council authorizes to file the Water Quality report for the period ending August 31, 2018.  
CARRIED

## **NEW BUSINESS**

### **ASSET MANAGEMENT WORKSHOP**

2018-392 Bennett - Greenlay: That Council permits CAO Fritz to attend the Asset Management Workshop in Swift Current on November 29, 2018.  
CARRIED

### **JOINT MUNICIPAL MEETING**

2018-393 Bennett - Greenlay: That Council permits Mayor Greenslade; Councillors Greenlay, Bennett, Sachkowski; and CAO Fritz to attend the Joint Municipal Meeting, hosted by the RM of Grassy Creek No. 77, being held on Thursday, November 8, 2018 at the Grand Coteau Heritage and Cultural Centre.  
CARRIED

### **COUNCIL MEETING TIME**

2018-394 Bennett - Sachkowski: That Council authorizes that regular council meetings be set for 7:30 PM here forward.  
CARRIED

### **ICS 100/BEM TRAINING**

2018-395 Bennett - Kornfeld: That Council authorizes Mayor Greenslade; Councillors Bennett and Sachkowski; and CAO Fritz enroll in the ICS 100/BEM Training to be held in Shaunavon on November 21 and 22, 2018 at the Crescent Point Wickenheiser Centre in Shaunavon.  
CARRIED

### **ROYAL CANADIAN LEGION WREATH CAMPAIGN**

2018-396 Kornfeld - Bennett: That Council authorizes the purchase of an \$80.00 wreath from the Shaunavon Royal Canadian Legion Branch #40 in regards to their 2018 Wreath Campaign.  
CARRIED

**LOT 3, BLOCK 10, PLAN B3185 OFFER TO PURCHASE**

Mayor Greenslade declared a conflict of interest, as a co-owner of Shaunavon Tire and Alignment Ltd., and left the council chambers at 8:39 PM.

2018-397 Skjerven - Bennett: That Council accepts the \$1,000 offer to purchase on Lot 3, Block 10, Plan B3185.  
DEFEATED

2018- 398 Skjerven - Kornfeld: That Council authorizes CAO Fritz to counter-offer the Offer to Purchase of Lot 3, Block 10, Plan B3185 at \$6,000.  
CARRIED

Mayor Greenslade returned to the council chambers at 8:43 PM.

**STANTEC CHANGE ORDER**

2018-399 Sachkowski – Greenlay: That Council authorizes CAO Fritz to sign Stantec Consulting Ltd. Change Order #1 – Groundwater Well No. 5 Plant UV Disinfection Upgrade – Design Scope of Work dated September 18, 2018 at a rate of \$24,000.00.  
CARRIED

2018-400 Sachkowski - Bennett: That Council authorizes to proceed with the procurement of the requirements to complete the Groundwater Well No. 5 Plant Disinfection Upgrade for the fall of 2018, with the understanding the project is a general exception to the Trade, Investment and Labour Mobility Agreement dated April 2009 (TILMA) as it relates to water, and services and investments pertaining to water.  
CARRIED

**COMMITTEE REPORTS**

MAYOR'S REPORT

Mayor Greenslade – Verbal report

PUBLIC WORKS

Councillor Skjerven – No report

ADMINISTRATION

Councillor Bennett - No report

EDC

Councillor Greenlay - Verbal report

2018-401 Sachkowski -Bennett: That Council accepts the Economic Development Committee's recommendation to permit the Economic Development Committee to extend the Social Media Marketing specialists position for an additional 3 month period. The Social Media Marketing Specialist shall be compensated at a rate of \$1,000/month.  
CARRIED

2018-402 Bennett - Greenlay: That Council accepts the Economic Development Committee's recommendation to divide the Director of Economic Development and Culture's position into the Director of Culture and Economic Development Officer.  
CARRIED

2018-403 Bennett- Sachkowski: That Council authorizes to amend the Director of Culture – Joanne Gregoire's position to 36 hours per week, which equates to 1872 hours per annum, effective October 1, 2018.  
CARRIED

2018-404 Bennett – Greenlay: That Council authorizes to have the 20 hour per week Economic Development Officer position contracted for a period of six months. CAO Fritz to post the position and to include that wages may be based on experience.  
CARRIED

SOUTHWEST WASTE MANAGEMENT

Councillor Bennett – Verbal report

WELLNESS AND LEISURE

Councillor Kornfeld –No report

GRAND COTEAU

Councillor Sachkowski – No report

LOCAL LIBRARY BOARD

Councillor Sachkowski – No report

PINE CREE PARK

Councillor Greenlay – No report

SDFR/EMO

Councillor Skjerven – No report

AIRPORT

Mayor Greenslade – No Report

2018-405 Kornfeld - Sachkowski: That Council accepts all committee reports and the following minutes as presented:

1. July 27, 2018 Southwest Transportation Planning Council meeting minutes – DRAFT
2. August 14, 2018 Southwest Waste Management Authority meeting minutes – DRAFT

CARRIED

#### **BYLAWS**

2018-12 A BYLAW TO AMEND BYLAW NO. 2012-11 THE ZONING BYLAW

2018-406 Greenlay - Sachkowski: That Council approve the Bylaw 2018-12, A Bylaw to amend Bylaw No. 2012-11 the Zoning Bylaw, be introduced and read the first time.

CARRIED

#### **CORRESPONDENCE**

ROYAL CANADIAN LEGION WREATH CAMPAIGN

2018-407 Sachkowski - Kornfeld: That Council approves that the Shaunavon Legion membership be granted permission to undertake a door to door sale of poppies on Thursday, October 25, 2018. That the usual wreath purchase from the Shaunavon Legion to be presented by Mayor Greenslade, or a member of council in Mayor Greenslade's absence; further that a representative and guest of the Town of Shaunavon will attend the banquet that evening.

CARRIED

MIKE LAMACCHIA – STARS

2018-408 Bennett - Greenlay: That Council approves that Mayor Greenslade attend the Stars stakeholder educational outreach session being held on Thursday, October 25, 2018.

CARRIED

RICK NICHOLSON – THE SHAUNAVON AND DISTRICT COMMUNITY SERVICES SOCIETY INC.

2018-409 Skjerven - Bennett: That Council approves to provide The Shaunavon and District Community Services Society Inc. a grant in the amount of \$1,200, on the condition that they continue to work for additional sponsorship.

CARRIED

2018-410 Skjerven - Bennett: That Council authorizes CAO Fritz to write a letter to the Pioneer Coop identifying the communities' concerns of their lack of community involvement since the Shaunavon Co-op amalgamated with the Pioneer Co-op. CAO Fritz to include the example of the Shaunavon and District Community Services Society Inc.'s difficulty in confirming fuel sponsorship to assist with the community based program.

CARRIED

#### **FILE CORRESPONDENCE**

2018-411 Greenlay - Kornfeld: That Council approves that the following correspondence having been read, now be filed:

1. Jenna Furseth – Saskatchewan Water Security Agency
2. Deb Aadland – Shaunavon Royal Canadian Legion
3. Mike Lamacchia – Stars
4. Rick Nicholson – The Shaunavon and District Community Services Society Inc.
5. Donny Duncan – Sask Party Cypress Hills Constituency

CARRIED

#### **IN-CAMERA SESSION**

2018-412 Sachkowski - Greenlay: That Council meet in an In-Camera session at 9:38 PM.

CARRIED

Present: Mayor Greenslade; Councillors Bennett, Greenlay, Kornfeld, Sachkowski, and Skjerven

CAO Fritz left the regular council meeting at 9:38 PM and CAO Fritz returned at 9:55 PM.

2018-413 Sachkowski - Greenlay: That Council approves that the In-Camera session is concluded and regular order of business be resumed at 9:55 PM.

CARRIED

**ADJOURN**

2018-413 Sachkowski: That Council hereby adjourned the meeting at 10:00 PM.

CARRIED

Date approved October 2, 2018

  
Grant Greenslade, Mayor Michael Greenlay

  
Tara Fritz, CAO

